



North Coast Brewing Company Beer Donation Request Form

"Making the World a Better Place, One Pint at a Time"



Please fill out this form and return it to NCBC at least THREE weeks prior to your event if under 500 attendees. If your event is over 500 participants we request SIX weeks in advance. We will also need a copy of your **501(c) 3 IRS Determination Letter (Proof of non-profit status)** and your **ONE Day Liquor License**. (Mendocino County, California events)

Please note that we require updated information for each event. A POST EVENT FORM, available on the NCBC Website, must be submitted within 10 days following each event. Beer donations may be picked up Monday-Friday between 12 noon and 4pm -with a confirmed appointment. **Person picking up the donation must have a valid photo ID, must be over 21 and be able to lift over 35 pounds per Case, 175lbs for 15.5 Gallon kegs & 75lbs for 5.16 Gallon Kegs. We are unable to load the beer for you. You will need to load the beer yourself, so please bring strong helpers. Kegs must be fully iced 24-48 hours before serving.**

Name of Organization: _____

Contact person: _____

Mailing Address: _____

Phone: _____ Email: _____

Name of your event: _____

Date of your Event: _____

Location of your Event: _____

Item requested (**Email this form to: donations@northcoastbrewing.com**)

- **Amount of beer requested** (we provide in cases of 24/12 ounce bottles or in 15.5 Gallon Keg or 5.16 Gallon kegs). We require that our beer be poured and served in cups. We do provide compostable cups with our logo on them.

Ask us about these. _____

- Anticipated number of attendees (**age over 21**): _____
- Brand preference (We will do our best to provide your first choice) _____
- Name of person picking up beer: _____

Date: _____ & Day of pick up: (**circle One**) Monday Tuesday Wednesday Thursday Friday

Time: Please specify a time between **12noon** and **4 p.m.**: _____

By signing this agreement, I, _____, hereby agree that all beer received from North Coast Brewing Company will be used exclusively for the benefit of the above listed non-profit organization. I also agree to return all unused product to North Coast Brewing Company along with a completed Post Event Report within 10 days after the event. By signing below, I also acknowledge that failure to comply by these rules will jeopardize my organization's ability to receive future donations from North Coast Brewing Company.

Signed: _____ Title: _____ Date: _____